

# Creating a Free Wash “Pass”

Set up the “Pass” first



## High level steps

- 1) Create the free wash pass in the Wash Passes section of the Customer Management Portal (CMP).
- 2) Generate the free wash for the user in the Consumer Passes section of the CMP.
- 3) Notify the user of the process for redemption.

- Home
- Consumers
- Sites
- Devices
- Components
- Wash Passes
- Consumer Passes
- VIA Guard
- Credit Cards
- Payments
- Message Log

# Welcome

You are logged in as United Auto Wash

Using the login account [Redacted]

[View Privacy Policy](#)

From the CMP, select Wash Passes.

- Home
- Consumers
- Sites
- Devices
- Components
- Wash Passes**
- Consumer Passes
- VIA Guard
- Credit Cards
- Payments
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Create New Wash Pass

[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]
[Redacted]	[Settings]	[Delete]	[Next]

Select "Create New Wash Pass".

## Create New Wash Pass

Home	Name	Price
Consumers	Free Wash	17
Sites	Code Range Minimum	Code Range Maximum
Devices	10000	99999
Components	Loyalty Reward	Pass Type
Wash Passes	1	Count Down
Consumer Passes	Days Valid	Recurrence
VIA Guard	60	Never
Credit Cards	Two Vehicles Price	Three Vehicles Price
Payments	34	51
Message Log	Four Vehicles Price	Five Vehicles Price
	68	85
	New Customer Promo	New Customer Promo Price
	Disabled	0.00
	Description	
	Free Wash	
	Hours Between Usage	
	<small>The time after using the wash pass that customer must wait before using the wash pass again for the same product. This time can be customized on a per-product basis after the wash pass has been created.</small>	
	0	
	Mobile Visibility	Kiosk Visibility
	Not Visible	Not Visible
	Eligible Sites	Available Products
		Additional Amounts For Added Vehicles

PAGE 1 OF 2 - Enter that Name. Assign a price to match the retail rate of the wash you are giving. Leave the default code range. Set Loyalty Reward to 1. Pass Type should be "count down". Leave Days Valid at 60. Set the Recurrence to Never. Set pricing to (2xRetail, 3xRetail, 4xRetail, 5xRetail). In this example, the retail rate is \$17. Enter whatever description you want.

- Home
- Consumers
- Sites
- Devices
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Four Vehicles Price  
68

Five Vehicles Price  
85

New Customer Promo  
Disabled

New Customer Promo Price  
0.00

Description  
Free Wash

Hours Between Usage  
0

Mobile Visibility  
Not Visible

Kiosk Visibility  
Not Visible

- Eligible Sites
- United Auto Wash: Steels Corners
  - United Auto Wash: Graham Road
  - United Auto Wash: Manchester Rd
  - United Auto Wash: State Rd

Whatever quantity you want...1...2...etc.

Available Products	Additional Amounts For Added Vehicles			
	One	Two	Three	Four
<input type="checkbox"/> Vacuum Test				
<input type="checkbox"/> Doorlock				
<input type="checkbox"/> Vacuum				
<input type="checkbox"/> Silver Wash				
<input checked="" type="checkbox"/> 1 Gold Wash	2	3	4	5
<input type="checkbox"/> Bronze Wash				
<input type="checkbox"/> Platinum Wash				

Time Restrictions  
Select a day to place a new restriction

Sunday [v] [Add]

[Submit]

PAGE 2 OF 2 – Set the Hours Between Usage to 0. Assign your Eligible Sites. Assign the type of wash you want to give. In this case, it is Gold. Assign the quantity of washes you want to give to match your pricing entered above. In this case it is 1 per vehicle, but it could be 1 or 2 or whatever. For example, you could have a “Free Gold Wash x1”, or “Free Gold Wash x2”, etc. Just make sure to match pricing and quantities.

- Home
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### Info



**Registered**  
7/27/21

**Active / Suspended Passes**  
0 / 0

**Name**  
Free Wash

**Canceled / Expired Passes**  
0 / 0

**Price**  
\$17

**Description**  
Free Wash

**Days Valid**  
60

**Time Restrictions**  
None - Usable 24/7

**Loyalty Reward**  
1

**Mobile / Kiosk Visibility**  
False / False

**Two Vehicles Price**  
34

**Three Vehicles Price**  
51

**Four Vehicles Price**  
68

**Five Vehicles Price**  
85

### Sites



**United Auto Wash: Steels Corners**  
884 E Steels Corners Rd  
Stow, OH 44224

**United Auto Wash: Manchester Rd**  
5125 Manchester Rd  
Akron, OH 44319

**United Auto Wash: State Rd**  
4119 State Rd  
Cuyahoga Falls, OH 44223

**United Auto Wash: Graham Road**  
1021 Graham Rd  
Cuyahoga Falls, OH 44224

This will be the result page after the pass is created.

# Giving a Free Wash

Assign the Free Wash to the Consumer second

Home

Consumers

Sites

Devices

Components

Wash Passes

Consumer Passes

VIA Guard

Credit Cards

Payments

Message Log

# Welcome

You are logged in as United Auto Wash

Using the login account [Redacted]

[View Privacy Policy](#)

From the CMP, select Consumer Passes.



- Home
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## Create New Consumer Pass

Consumer's Phone Number

Pass Code

Send Email

Vehicle Count

Wash Pass

State

Site

Resume Date

Expiration Date

Enter the user's cell phone number. Enter whatever pass code you want the user to have. 5 digits is plenty for this "free wash" use case. Set the vehicle count to however many free washes you are providing. Ensure you select the correct Wash Pass type. Set the expiration date of the free washes. Select "Submit".

Home	Info 	
Consumers	<b>ID</b> ae1b5132-d34b-4e36-97df-0fe6e5fd14ce	<b>Send Email</b> No
Sites	<b>User</b>	<b>State</b> Active
Devices	<b>Wash Pass</b> Free Wash	<b>Resume Date</b> -
Components	<b>Code</b> 12345	<b>Expiration Date</b> 8/27/21
Wash Passes	<b>Vehicle Count</b> 1	<b>Site</b> United Auto Wash: Steels Corners
<b>Consumer Passes</b>		
VIA Guard		
Credit Cards		
Payments	User 	
Message Log	<b>Registered</b> 7/27/21	<b>Phone #</b> +13305771234
	<b>Name</b>	<b>Email</b>
	Wash Pass 	
	<b>Name</b> Free Wash	<b>Pass Type</b> Count Down
	<b>Price</b> \$17	<b>Code Range</b> 10000 - 99999
	<b>Days Valid</b> 60	<b>Loyalty Reward</b> 1

The result is a “partial account creation” where you have associated a free wash to a phone number. The consumer will need to complete the registration process to redeem the free wash. Note once the consumer completes registration, you will have their full contact information.

Notify your user with something like the following:

To redeem your free wash, please do the following:

- 1) Go to [www.mycarwash.com/summary](http://www.mycarwash.com/summary)
- 2) Watch the Explainer Video on that page
- 3) Download our app and register with <phone number>

You will have a Free Wash waiting for you. Note the free wash expires in 30 days.

Thank you!

